



Information Sheet – STUDENT MOBILITY 2013/2014

University's Full Name University of Graz (Austria)	AEN
Number of AEN students you can accept during 2013 / 2014 <i>(indicate total number of semesters)</i>	8 semesters or more
Areas of study open for exchange students <i>(list explicitly)</i>	http://www.uni-graz.at/en/studying/for-prospective-students/study-opportunities/ Joint Degree programs are not open for the exchange. A unique cooperation with the Technical University of Graz (TUG) allows students to co-enroll at TUG at no extra cost (TUG transcripts available).
Areas of study restricted to prior bilateral agreements between the exchanging departments or faculties	None. However, placement of students in labs is generally difficult. <i>We expect some restriction in the field of translation studies but don't have details yet. An updated information sheet will be provided as soon as the information is available.</i>
Areas of study not available to AEN students	Joint Degree programs are not open for the exchange.
Utrecht Network contact person (name, full address, phone/fax/email)	Sabine Pendl Office of International Relations Universitätsplatz 3 A-8010 Graz Phone: 0043 316 380 2211 Fax: 0043 316 380 9156 sabine.pendl@uni-graz.at
Contact person for incoming students (name, full address, phone/fax/email)	Christa Grassauer Office of International Relations Universitätsplatz 3 A-8010 Graz Phone: 0043 316 380 1254 Fax: 0043 316 380 9156 christa.grassauer@uni-graz.at
General web site of the university	http://www.uni-graz.at/en/
Web site of the international office/ information web site for incoming students	http://international.uni-graz.at/en/stud/incoming/nominiert/bewerbung-uni-graz/
Academic calendar Exact dates not available yet – to be confirmed in Feb 2013	Fall Semester 2013: October 2013 – end of Jan 2014 Spring Semester 2014: March 2014 – beginning of July 2014 The whole month of February is our semester break
Examination period(s)	During and at the end of each semester. MAUI: Students coming for the fall semester ideally would have to stay until the end of our semester (i.e. the end of January) to finish their courses. If they have to get back to their home university in time for the spring term, early exams are an option. They have to be arranged individually and professors are usually very accommodating – only lecture-courses at the School of Business & Economics and courses with Prof. Wolf (English Studies) are not available for early exams per se).



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Orientation session(s) for incoming students (<i>indicate date and costs</i>)	<p>2 Registration Sessions at the beginning of winter semester, 1 at the beginning of summer semester. Participation is mandatory and free of cost. Orientation events are offered in the week following each registration. Fall semester 2013: 5.-11.9.2013 or 17.-23.9.2013 Spring semester 2014: 17.-21.2.2013</p>
ECTS available (<i>list fields if not all</i>)	Yes
Application deadline(s) for admission	<p>June 1: European academic year or fall semester November 1: European spring semester</p>
Application material on the web site or paper copies only	<p>Students have to apply online. After their nomination has been confirmed by Uni Graz, students receive an email from the incoming student contact person providing them with a code and the guidelines for the online application (step 1). Once completed application form and study confirmation need to be printed off from online system, signed and together with all necessary documents sent to the Uni Graz via surface mail (step 2) before the deadline.</p>
Course registration deadline(s)	There is no course registration before arrival; it takes places just after the registration sessions in Graz.
Enrollment in coursework/academic advising support : Are there special issues students should concern themselves with course registration? Any services available to assist in registration or course selection?	Session explaining the online system and registration procedure offered in the context of the welcome weeks. In addition students have meetings with academic advisors to discuss any academic questions relating to their course choice.
Language requirements	<p>The equivalent of two years of college German is desirable, if students want to follow courses in German. One year is OK as well but the student then should stay for a whole year and concentrate on improving her/his German during the first semester in Graz. Students with no German proficiency can be accepted, if they find enough courses taught in English to meet their home university's credit requirements (see information under 'courses taught in English'). Participation in our pre-semester German intensive course is mandatory for these students.</p>
Language test certificate required? (<i>if so, which and when : before admission, upon arrival</i>)	No
Preparatory language course for incoming students (<i>indicate dates and costs</i>)	<p>3-week course from 6.-27.9.2013 (winter semester) and 7.-28.2.2014 (summer semester), respectively. 20 teaching hours per week, i.e. 60 hours altogether, at all levels. The course will show on students' transcripts as 6 ECTS credits. Exchange students pay a reduced participation fee of 155 Euro. For more information: http://www.uni-graz.at/en/fszwww_studierende-deutschintensiv.htm, e-mail: treffpunktsprachen@uni-graz.at</p>
Courses taught in English (<i>please indicate if undergraduate or graduate</i>)	<p>Most courses are taught in German. A selection of courses at various departments is also taught in English. The courses for 2012/13 will be available online in July 2013 http://international.uni-graz.at/en/stud/incoming/s-in-winfo/courses-taught-english/)</p>
Internships available?	Not generally. If a student is interested in an internship it has to be negotiated on an individual basis.



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Student jobs available/allowed?	Visa regulations make finding a job very difficult (unless students also hold an EU passport). The University of Graz has no facilities to help students secure a job. Students should NOT rely on getting a job in Graz when budgeting their exchange!
Housing assistance (indicate how to apply and if guaranteed)	Yes Application via Office of International Relations which will send you information about the housing options
Housing options	Shared flats (self-contained) in student dormitory with cooking facilities. Single and double occupancy available. Rooms in student dorms are only available from either September 1 or February 1 onwards. Housing has to be paid per semester – no monthly payment option! All dorms in Graz are co-ed.
Housing application deadline(s)	June 1: European academic year or fall semester November 1: European spring semester
Cost estimates per month (in Euro) - Housing - Meals - Books - Local transportation - Health insurance	Euro 620 - 700 per month Between € 220 and € 300 (based on a double-occupancy room, excluding deposits) € 300 --- € 41 € 52
Optional on campus meal plan? (Y/N)	No
Additional fees to pay (indicate amounts and subjects)	appr. Euro 20 per semester (Student Union fee + student ID)
Comparable health insurance coverage from abroad allowed/not allowed	Students staying for one semester are allowed to bring health insurance coverage from abroad. Students staying for a full academic year must buy Austrian National Health Insurance. This policy offers covers students not just in Austria but in all EU countries and costs appr. €51/month. In Austria, dental and eye examinations as well as medication costs are included. However, this insurance is only available after students have arrived in Graz and it does not cover medical evacuation or repatriation. We suggest students make sure they have additional travel insurance for their journey to Graz and back home and purchase medical evacuation/repatriation coverage for the entire length of their stay.
Health facilities at the university	None on campus.
Summer courses available? If so, please list	No
Prior arrangements needed to secure visa before arrival in country? (Y/N)	Stay of less than 6 months (=1 semester): International students from outside the European Union must apply for a Visa D through the Austrian Embassy/Consulate in their country of residence. Costs: appr. € 100 Stay of more than 6 months (=full academic year): Citizens of a lot of countries (including USA and Australia) can apply for the residence permit AFTER they arrive in Graz. However, they have to make sure to bring along all necessary documents (check with Austrian embassy for details). Costs: appr. € 120
Last update of this information	January 2013